

MODULE SPECIFICATION PROFORMA

Module Title:	Foundational Social Work skills – Skills for Practice 1	Level:	4	Credit Value:	20
----------------------	---	---------------	---	----------------------	----

Module code:	SWK402	Is this a new module?	Yes	Code of module being replaced:	SOC428
---------------------	--------	------------------------------	-----	---------------------------------------	--------

Cost Centre:	GASW	JACS3 code:	L500
---------------------	------	--------------------	------

Trimester(s) in which to be offered:	1, 2	With effect from:	September 17
---	------	--------------------------	--------------

School:	Social & Life Sciences	Module Leader:	Emyr Owen
----------------	------------------------	-----------------------	-----------

Scheduled learning and teaching hours	36 hrs
Guided independent study	164 hrs
Module duration (total hours)	200 hrs

Programme(s) in which to be offered	Core
BA (Hons) Social Work: Qualified Status	✓
BA (Hons) Social Welfare (exit/alternative award)	✓

Pre-requisites
None

Office use only

Initial approval April 17

APSC approval of modification N/A

Version 1

Have any derogations received Academic Board approval?

Yes ✓ No

Module Aims

In this module, which compliments the theoretical underpinnings and professional framework knowledge of the Entering the Profession module, students will learn about and practise many of the generalist skills that are required for Social Work practice. It focuses on the development of the skills of understanding, communicating, observing and assessing. This will include both the mapping and transferring of students' existing skills into the Social Work role, as well as exploring those skills required within the professional role which they have yet to develop. It will also begin to explore the practice approaches embedded within the Social Services Well-being (Wales) Act 2014.

Intended Learning Outcomes

Key skills for employability

- KS1 Written, oral and media communication skills
- KS2 Leadership, team working and networking skills
- KS3 Opportunity, creativity and problem solving skills
- KS4 Information technology skills and digital literacy
- KS5 Information management skills
- KS6 Research skills
- KS7 Intercultural and sustainability skills
- KS8 Career management skills
- KS9 Learning to learn (managing personal and professional development, self-management)
- KS10 Numeracy

At the end of this module, students will be able to

Key Skills

At the end of this module, students will be able to		Key Skills	
1	Demonstrate the fundamental written, oral and media communication skills required of a Social Worker.	KS1	KS5
		KS8	
2	Define, describe and demonstrate a range of creativity and problem solving skills	KS2	KS3
3	Define, describe and analyse the skills needed for personal and professional development and self-management	KS1	KS3
		KS8	KS9

Transferable/key skills and other attributes

- Engaging with different models and approaches to learning
- Listening skills
- Working co-operatively with others
- Self-regulation and management
- Written and verbal communication

Derogations

Two attempts only at each assessment

All assessments must be passed at 40% and above

The module cannot be trailed to the next level

Assessment:

Assessment 1 - Coursework which identifies and provides a comprehensive account of a concept mapping exercise of the skills required to address a set problem based learning exercise.

Assessment 2 - A practical in which students identify and provide an audit of areas of current Social Work generalist skills strengths and areas for further development.

Assessment number	Learning Outcomes to be met	Type of assessment	Weighting (%)	Duration (if exam)	Word count (or equivalent if appropriate)
1	1,2,3	Coursework	60%		2000
2	1,2,3	Practical	40%		1000

Learning and Teaching Strategies:

This will include interactive lectures, concept mapping exercises, Problem based learning exercises, and the use of practitioner lectures. Intensive writing skills development.

Syllabus outline:

- the stages of skill acquisition
- descriptive and analytical writing
- SOLO (structure of observed learning outcomes) model for three levels of understanding – surface, deep and conceptual
- Bloom's taxonomy as means of structuring the levels required in evaluation

- asking for help
- Communication skills – including use of telephone, email, text, social media, etc.
- linguistic sensitivity
- Social Services and Wellbeing Act: 5 stages of assessment
- Co-production and strength based approaches.
- problem solving and assessment tools
- vulnerability to errors in thinking and assessment
- interpersonal skills e.g. engagement, assertiveness
- verbal and non-verbal communication
- listening and observation skills
- writing skills: record keeping
- immersive writing course
- introductory Welsh for initial engagement (greetings)
- skills for meetings

Bibliography:

Essential reading

Koprowska, J. (2014) *Communication and Interpersonal Skills in Social Work*. (4th edn). Exeter: Learning Matters.

Maclean, S. & Harrison, R. (2015) *Social Work Theory: A Straightforward Guide for Social Work Students* (3rd edn), Lichfield: Kirwin Maclean

Milner, J. and O'Bryne, P. (2002), *Assessment in Social Work*. Basingstoke: Palgrave.

Parker, J. and Bradley, G. (2010), *Social Work Practice: Assessment, Planning, Intervention and Review* (3rd edn) Exeter: Learning Matters.

Care Council for Wales; Social Services and Well-being (Wales) Act 2014 information hub.

Other indicative reading

Adams, R. (2010) *The Short Guide To Social Work*, Bristol: Policy Press.

Adams, R. Dominelli, L. & Payne, M. (2009) *Social Work: themes, issues and critical debates*. (3rd edn). Basingstoke: Palgrave MacMillan.

Banks, S. (2012), *Ethics and Values in Social Work* (4th edn), Basingstoke: Palgrave Macmillan.

Davies, M. (ed.) (2007) *The Blackwell Companion to Social Work* (3rd edn) Oxford, Wiley-Blackwell.

Davies, M. (2012) *Social Work with Adults*, Basingstoke, Palgrave Macmillan.

Doel, M. (2009) *Social Work Placements: A Traveller's Guide*, Abingdon, Routledge.

Ferguson, H. (2011) *Child Protection Practice* Basingstoke, Palgrave MacMillan.

- Knott, C. & Scragg, T. eds (2010) *Reflective Practice in Social Work (Transforming Social Work Practice)* (2nd edn), Exeter, Learning Matters.
- Oko, J. (2008) *Understanding and Using Theory in Social Work*, Exeter: Learning Matters.
- Payne, M. (2005) *Modern Social Work Theory* (3rd edn), Basingstoke, Palgrave Macmillan.
- Pierson, J. & Thomas, M. (2010) *Dictionary of Social Work: The Definitive A to Z of Social Work and Social Care*, Maidenhead, Open University Press.
- Rogers, M., Whitaker, D., Edmundson, D. & Peach, D. (2017) *Developing Skills for Social Work Practice*, London, Sage.
- Teater, B. (2014). *An Introduction to Applying Social Work Theories and Methods*. (2nd edn). Maidenhead: Open University Press.
- Thompson, N. (2008) *Practising Social Work, Meeting the Professional Challenge*, Basingstoke: Palgrave Macmillan.
- Thompson, N. (2009), *People Skills* (3rd edn) Basingstoke: Palgrave Macmillan.
- Thompson, N. (2012) *Anti-discriminatory Practice: Equality, Diversity and Social Justice* (5th edn), Basingstoke, Palgrave Macmillan
- Thompson, N. (2015) *Understanding Social Work* (4th edn), Basingstoke, Palgrave Macmillan.
- Trevithick, P. (2000), *Social Work Skills: A Practice Handbook*. Buckingham: Open University Press.
- Watson, D. & West, J. (2006) *Social Work Process and Practice: Approaches, Knowledge and Skills*, Basingstoke: Palgrave Macmillan.
- Wilson, K., Ruch, G. & Lymbury, M. (2011) *Social Work – an Introduction to Contemporary Practice* (2nd edn), Harlow, Pearson Education.

Journals and Professional Publications

British Journal of Social Work
Social Work Education
Social Work
Child and Family Social Work
Community Care